

Quality of Care Report for:

Wenvoe Playgroup CIO

Wenvoe Village Hall

Station Road West

Wenvoe CF5 6AG



Wenvoe Playgroup CIO

Registered Charity No: 1179164 Registered with Care Inspectorate Wales

Member of Early Years Wales

Supporting 30 Hour Free Childcare Offer with Cardiff & The Vale of Glamorgan

6<sup>th</sup> July 2021

Wenvoe Playgroup operate three mornings a week at the Wenvoe Village Hall and two day-care. We are registered to care for up to 30 children at any one time, aged 2 years 4 months, to 4 years 11 months. We plan for children's learning using Welsh Government Strategy 'The Foundation Phase' and the seven areas of learning. For children up to the term after they are 3 years of age, we assess using milestones.

We offer breakfast club to children up to the age of 6 years inclusive who attend the local primary school.

We have 7 full time staff and 1 on call staff member.

The Person In Charge (PIC) is qualified to level 5 Diploma in Leadership for Children's Care, Learning and Development Advance practice & Management.

The Deputy is qualified to level 3 CCLD and awaiting certification for Level 5 CCLD (Advance practice & Management).

2 staff are qualified to Level 3 CCLD

2 members of staff are qualified to level 2 CCLD. 1 staff is awaiting certification in level 3, whilst another is ongoing.

1 member, has no qualification from the Care Council for Wales Qualifications Care Framework (QCF). This member of staff has 24 years of experience of working in a playgroup setting.

1 Staff on call to cover or extra support if required, holds the Diploma in Childcare level 3 qualification.

All staff hold Paediatric First Aid certificates and keep up to date with legal and regulatory training to support their roles.

We may care for 30 children at any one time on a ratio of:

1 adult to 4 children under 3 years of age and

1 adult to 8 children aged 3 years and over.

During the past year we have cared for on average 21 children per session.

The following report, will need to be read in line with our Statement of Purpose dated 1<sup>st</sup> March 2021.

### **Method of collecting views**

All Parents/Carers, Staff and professionals were included in our Quality-of-Care review process.

Questionnaires were sent home with children and were accompanied by a flyer to highlight the importance of completing the document. Parents were asked to record their children's views from home on the last part of the questionnaire.

Children communicate with staff daily. Children's opinions are valued by staff and their needs are met. Children have a voice, which is heard at Playgroup, being very much a home from home environment where they are loved, cared for and valued as an individual.

### **Numbers involved**

20 Questionnaires were sent home with 16 returned.

7 staff questionnaires went out and all were returned

2 questionnaires were emailed to CAVC with 1 returned

All questionnaires will be kept on file for CIW when they visit.

Due to the pandemic known as Covid-19, the Playgroup closed in March 2020, re-opening for 3 weeks in the Summer Term.

Since September 2020 with the support of everyone following Welsh Government rules & our Covid-19 Policy and Procedure, we have operated successfully to-date.

Children's Activities were rotated from September and some play introduced slowly throughout the year, following Welsh Government advice and guidance.

We operated mornings only from September 2020 and re-introduced 1 afternoon from October with the afternoon children taking separate lunch for a couple of weeks.

It was decided between the local nursery school and ourselves, that we would operate as one big bubble and should any Covid cases arise in children, both provisions may close. Therefore, until December we operated successfully 4 mornings and 1 all day care.

In January 2021, schools closed their doors once more. Some of the children who were attending the afternoon sessions with us swapped to attend mornings, averaging our numbers to 21 per day and us returning to morning sessions only (8am until 1pm). Children who were due to start LEA Nursery in January, stayed with us until the end of February.

Our breakfast club numbers were very low, losing the majority of school children.

After February half term we resumed to wrap around with Nursery. The majority of children were attending with us mornings and across to school nursery for 1pm. 8 Children returned to wrap around afternoon sessions in March on Wednesday and we opened the Thursday for 7 children.

The school have not returned to their breakfast club and have no plans to at this time. However, our Reception and Year 1 breakfast children returned after Easter and we now await guidance to allow children to come together indoors once more for breakfast, especially as the majority of Reception and Year 1 children are siblings of our younger members. Numbers still remain low.

As the majority of families have attended Playgroup since September 2020, gaps in Children's learning are minimal.

Our January intake of children aged 2 years and 4 months was put on hold due to the pandemic following Welsh Government guidance to keep all bubbles consistent. 6 children started at the end of April after the Easter Holidays, attending Monday and Tuesday only to keep a consistent bubble.

Since 12<sup>th</sup> April, we have been offering full services. We have 42 Children enrolled on our books at this time,

7 Reception & Year 1 Breakfast

27 Morning children

8 Afternoon children

Not all children attend every day. Our average number per day is 22 and no more than 30 at any one time.

Suggestions from July 2019 Quality of Care report was to operate Breakfast Club for Reception age children and offer more afternoons. We started Breakfast club in September 2019 5 mornings per week for Reception and Year 1, with high numbers to 20 per morning planned. However, many did not attend due to Covid19. We have offered a Thursday afternoon as the need allowed, which was April 2021. At this time, we have 2 Reception children and 4 Year 1 children attending for breakfast.

We will continue to listen to our families and professionals moving forward in our development.

The PIC shared all documents with Staff at a meeting in March and our Responsible Individual (RI) from the Management Committee. We are highlighting the majority of responses; however, all will be kept on file for CIW to view

### **Summary of responses:**

The overall comments were positive and are listed from majority to minority:

- Amazing staff, Happy with staff, Playgroup is fab in every way
- Friendly, warm and caring
- As parents, we feel safe in the knowledge that our children are well cared for and looked after
- Children growing in confidence
- Keeping my child safe
- Recommended by other parents
- Local & convenient
- Variety of learning & development through play
- Children tremendously developed.
- The best childcare workers I have ever come across

### **Suggestion for Improvement:**

- More information on how my child is getting on (however, the overall majority understood that this was restricted due to the pandemic & social distancing in place, with some parents commenting on how their children display their learning at home).

We usually have an open week in the Autumn term for parents to ask questions and see how their children are settling in. This was not arranged due to social distancing.

We have sent our assessment sheets home to Parents via the children's tidy trays and hope that this has alleviated any worries some may have.

All 16 questionnaire responses were positive. Families have been thanked via a flyer on email and will be thanked again for their comments and support when this document is emailed to all families.

### **Families commenting on behalf of their children:**

- My daughter/son is excited every morning to attend
- My Children love going to Playgroup, never left a session where they were not happy or excited
- My daughter says it's fun, there are lots of toys
- My son loves it, he talks about it daily.

### **Action to improve as a result of people's view**

Although it states on Page 5 in our 'Statement of Purpose', 'our records are kept in line with our confidentiality policy and are available for discussion with parents/carers at any time', we will add that Parents/Carers are welcome to email for information on their Child at any time.

### **Staff comments**

All comments from staff were positive, which reflect in practice and the parent's comments.

### **Children's views**

Children's photo/memory books of the past year were shared with all children, who conveyed their thoughts when looking through their books. Breakfast children up to the age of 6 inclusive, communicated their likes, dislikes and improvements through conversation and a bubble chart was completed. All staff noted the children's views and findings were discussed at a recent meeting. All children could express their likes, there were no dislikes and the only comments when asked how we could make the Playgroup better were;

- Call a doctor, 999
- To offer painting (at breakfast club)
- Nothing

Many children commented 'I like the bikes and the hall the most'.

### **Action to improve for Children's views;**

- Create a form that children's views can be easily recorded and use towards the Quality of Care report
- Create a folder, to hold written information and photos as evidence for professionals on children's choices e.g when choosing the planning topic, activities chosen when making artifacts to take home etc.

## 1. Well-Being

Those children who have continued with us throughout the pandemic are making good progress. Many are meeting their milestones and have experienced many 'Foundation Skills' needed for their future learning.

Children adapt quickly to change. For example; Whilst nursery closed in January 21, children were excited to be attending Playgroup mornings and voiced their pleasure in going home with family at 12:45pm after lunch.

When children resumed Nursery wrap around at the end of February, some children had tears as they wanted to go home after lunch, however, their needs were supported by staff and the children settled back to the routines they had prior to the lock down. Some Children attended the hub and could not come to us; however, they were supported if they were upset, or showed excitement and joy on return. All transitions were supported by staff and children settled quickly.

The afternoon children were a little wary as they have had the most disruption, however, with support and reflecting on the questionnaire outcomes, this has gone smoothly thanks to the support and environment that Playgroup has to offer.

Here at Playgroup, we offer a home from home environment, where all staff are called 'Auntie' Offering care, love and support for children to become confident in their play, learning and development.

Children have adapted to the extra hand-washing during Covid-19 as part of their daily routine and the majority of children are independent with their personal needs.

Children unfortunately have not been allowed their independence of food sharing and snack whilst Covid-19 is in circulation. All food has been plated and drinks given. We will resume to independence as soon as guidance allows.

Staff build good relationships with the children, promoting positivity. By offering encouragement to the children, allowing them to take risks and be independent, this in turn allows children to develop their confidence and self-esteem as highlighted in the questionnaire results.

Children contribute to their well-being in the following ways;

- Children have a voice which is heard and will convey their likes and dislikes and their needs at every opportunity and conversations are acted upon as necessary.
- By choosing activities to play with from a well set out environment.
- Children have a box trolley and easy accessible equipment to access for free choice.
- By having the space and freedom to choose where they wish to play.
- contribute to the planning by conversing with staff, their likes and dislikes. Through conversation, their ideas will allow the children to extend their thinking and in-turn suggest ideas for future planning. Their ideas or requests are added to both the continuous and focused planning.
- Beth Sydd Yn Y Bocs, along with Mr Hapus song, so children can express feelings and emotion and in-turn become confident to relay their feelings at all times with staff.

- Children are able to choose a selection of rhymes to sing at circle time and throughout the day from picture card prompts on display. Visual displays are used for story-telling along with puppets and at times wall displays.

We have operated using both halls for social distancing and split our group for snack, which works well with high numbers and the extra handwashing after eating.

Although 2 staff resigned from their contracts in January 2021, 1 staff remained part-time until their contract ended and has decided to stay with us on call. A new member of staff was employed at level 3 to allow us to offer care for 1-1 needs.

Parents were able to attend a socially distanced visit with their children in the September. Two days were offered to allow one parent each of the two days with their Child to view the group. Contracts were completed at this time due to missing out on our Summer open afternoon due to Covid-19 pandemic. Both were successful.

We started offering families 2 mornings settling in sessions in 2018 as we felt that it is a long time from a Summer open afternoon to children starting September of each year. These were successful, so this year, we hope to invite those on our waiting list to attend an afternoon session in July (one that we are not in operation & if guidance allows) and then the 2 sessions in September (again, out of operation).

Parents with children who start later in the year, will also be emailed and invited into group for settling in sessions.

Our waiting lists are forever growing, and are kept in date order of enquiry. As we have an equal opportunity policy, we support children from all areas and not just where we are situated. Parents are notified by our local magazine, with up-dates of the group and how important it is to secure interest. We will keep a watchful eye on our waiting lists and address them each May/June. Children already in attendance will have first choice for the Autumn Term sessions each year. The 30 Hour Free Childcare Offer has allowed many children the opportunity of attending Playgroup, making it more affordable to support working parents. This in-turn has benefitted the children's social development and well-being throughout the pandemic, giving them a safe place to learn and develop.

Our wrap around service is most successful 5 days a week, with families choosing 9am with lunch and take to the local nursery for 1pm being the most popular choice. Numbers have risen since September and for the well-being of the children, the numbers are monitored as we move through the year. We also pick up Children daily at 11:20am from Nursery for lunch club and on into the two afternoons. From 11:20 until 12:45 we have an average of 24 for lunch daily in April 21.

Staff were able to update their Paediatric First Aid training on site with F.A.S.T to ensure the well-being of all at the Playgroup. All training offered by the Vale of Glamorgan has been put on hold at this time, until it is safe to resume a classroom environment. 2 staff have updated their Food Hygiene online through the Vale of Glamorgan and further training in Safeguarding has been

offered by ACT skills at this present time, for staff to continue to contribute to the well-being of all children in our care.

Thanks to the support of all families following the Welsh Government guidelines and our Covid Policy and Procedure, any children who were unwell with symptoms, parents sought a Covid test to ensure the children were well to come to group. Parents also kept children home if they were unwell. Parents isolated their whole family if they were awaiting a Covid test result and if positive followed the isolation guidance for the whole family.

To allow the Playgroup to continue successfully for the well-being of the children, the Management Committee have sought an RI from the community, who will be happy to support the group as long as they are able. This will allow continuity for supporting the PIC and future parent committees to ensure smooth operation once knowledge is gained. The PIC continues to manage the staff and daily operation of the setting, supporting families.

Families and children will be given all their assessments when leaving us in July, as school have no use for them. This will enable families to have the knowledge of their early learning which will underpin their future development. All photo books will go home for all in July each year, however, we will keep the returning children's development files for the Autumn term, to continue building on their development.

The Children's well-being is highlighted by parents in the questionnaires by the comments that they have made, which show that the children and families are happy with the group care and well-being.

### **Priorities for Improvement**

We will continue to listen to families for the well-being of their children, understanding that family know the children best of all.

As soon as it is safe to do so, we will resume to the independence for the children at snack and continue with splitting the group into 2 at snack time whilst numbers are high as this is working well.

We will continue to be flexible to support the well-being of all children in our daily routines & care for children's wellbeing.



## 2. Care & Development

Practitioners have a good knowledge of childcare and development and some have many years of experience in children's care, learning and development. This is highlighted in the completed questionnaires.

All staff are dedicated to the group and form excellent relationships with all children.

Staff put the children and their needs first. Children feel a sense of belonging, therefore; they become independent, confident and are comfortable in their surroundings. This in-turn, creates a positive environment for all children to learn.

Staff support children to develop through their milestones under three years of age. From the term after their third birthday, staff support and assess children's skills from the Foundation Phase. Many children are meeting their milestones and are developing the skills required to move onto Reception class. The support Parents give at home is recognised especially in children's number, puzzles and literacy. The majority of children over the past year have shown good development in these areas on entry, which we have built upon.

ALN 1:1 staff finance has been supported by the 30 Hour Care Team, to support early intervention for children with ALN, to ensure they have the support to meet their milestones.

Children's Care and Social Development has been priority this year, especially with the pandemic known as COVID-19. Children's only opportunity to socialise and develop with consistency during the pandemic, has been attending playgroup.

We have operated daily from September 2020 to date whilst many schools closed in the first part of Spring term. Our breakfast clubs and wrap around care with school stopped, along with our afternoon care during January and February.

Many parents continued to send their children to group, taking up extra sessions to support their children's care, learning and development whilst nursery schools were closed. This has allowed children to socialise with others, to play and in-turn develop good friends and achieve necessary skills to move forward, especially life skills such as dressing/undressing (through role play costumes), toileting and handwashing (lots of handwashing). We had to move the sharing of food and drink at snack and the independence of pouring their own drinks, however, as we move forward through the pandemic and move out of lockdown, we can introduce these once more.

Children have shown independence in many areas from taking their empty cups and plates to a tray to be washed and in washing hands which is now part of their regular routine; before and after eating, playing outside and on entry to group. Children have had many changes in routine and have adapted well with positivity for each new transition.

Children have been offered opportunities to alleviate stereo-typing through fundraising and to begin to recognise the diverse world throughout activities.

All children are offered opportunities to develop and grow and are supported by staff to enhance their learning and development, to build on their interests.

Children are well cared for and this is highlighted in the comments from parents, throughout the questionnaires.

### **Priorities for improvement**

As soon as it is safe to do so, we plan to bring back children's independence in life skills at snack time. Simple tasks such as pouring their own drinks, allowing children to share plates of food by offering food to one another. This independence has been removed during Covid-19.

We plan to offer more activities relating to food as we have missed creative cooking this past year.

Many messy play activities were put on hold and introduced slowly during the pandemic, such as sand play, water play, food play such as rice and pasta and playdough and limited as per guidance.

Socialising with adults has been very difficult during the pandemic which caused difficulty in sharing information about their Children's care, learning and development. We were grateful that families understood (as noted in the questionnaire's) however, after recognising the need from viewing the questionnaires we allowed all children's assessment books and photo books to go home via the Children's trays in April 2021. We will resume to inviting parents back into group when it is safe to do. This is usually in the second half of Autumn Term and Spring Term as we have done previously in response to questionnaire comments.

We hope to hold an open afternoon in July for families who wish to start in September 2021 and hope that guidance allows this. We also plan to continue with our family settling in mornings prior to the children returning in September.

### 3. Environment

Children are aware of their environment and show a sense of belonging, which in-turn displays a home from home environment.

We have a small room known as the annexe, a large hall and a safe rear garden.

Children start their day in the small room, known as the annex. Here the children can develop their physical fine motor skills at the drawing table, painting easel, puzzle table, book corner and share time relaying events with 'Aunties' etc. Circle time is arranged once children have arrived and settled and then children have been split into two groups (due to large numbers). Snack is offered early, which allows us to open up the whole building to socially distance as much as possible during the pandemic.

The large hall offers gross motor physical activities and development such as balance bikes and trikes or cosy coupe cars. We offer football and ball games, hoops, balancing beams, parachute play, dancing which are alternated.

Children have enjoyed their role play in the hall this year, such as the kitchen, dolls, hospital play and with our new doors allowing the annexe to become one room with the large hall, children are able to make a decision on where they prefer to play.

In the garden we have two climbing frames suitable for all children, a decked area, mirrors, a bug hotel, planters and a mud kitchen.

Children are able to access the garden in the Autumn, Spring and Summer months, keeping off the grass for safety in December and January, especially if icy. They have access to the patio area at the rear of the hall daily if weather allows for Sand play, a caterpillar to climb on and play house.

Children planted bedding plants in the garden during the Autumn months, which has now added some colour to the garden.

Most recently water play has been re-introduced to the outside area (although ice and water play has been used inside during planning in the Winter months).

All guidance during the pandemic has been followed for safety.

Photographs were shared on our web-site, Face-Book closed group and boards outside Playgroup. The boards of photos were shared with the Children to view and reflect on their environment and learning.

Families have been kept up-to-date with the very latest information via email, photocopies of NHS documentation via children's trays along with dates for diaries. Families were emailed and prompted to the website, should any changes have been made to current practice, or changes to policies and procedures. Covid documents were highlighted on our website and grouped together for ease of access during the pandemic thanks to our wonderful volunteer.

Although we have an open-door policy, unfortunately the pandemic would not allow this. We did remind parents that we were at the end of the email should they need anything at any time via dates for diary and flyers.

Parents are happy with the sessions that we now offer from our additional breakfast club extended to children age 6 inclusive, and the two afternoons now operating alongside our original 9 – 12:45pm (for operation please see our Statement of Purpose available on the website [www.wenvoeplaygroup.co.uk](http://www.wenvoeplaygroup.co.uk))

Professionals comment on how they feel welcome at group. One form returned was positive in all areas.

### **Priorities for Improvement**

Overall families are happy with the environment; however, one family would like to see more up-to-date equipment and one family a lower accessible toilet.

Our finances have suffered during the pandemic, due to the loss of some services, children not being able to cross settings and fundraising has been limited due to social distancing.

Plans have gone into the 30 Hour Team who were offering a grant to improve our environment by one of our parents. Plans and quotes were sent to request the addition of easily accessible sinks for the children and plans have been drawn up for toilet refurbishment for any future funding on offer by a parent architect on behalf of the Village Hall.

We plan to refresh the garden area, which requires painting and updating. We hope to provide more opportunities for learning outdoors in making it a more useable space. The decking area needs attention. The children will plant, weed and sweep; however, we require adults to paint and repair whilst children are not on site for Health & Safety.

Grants will need to be sourced by Management Committee or funds raised to enhance our coffers. Fees only cover the basic essentials.

Grants are noted in our development plan and monitored by PIC & the Management Committee. It is an ongoing document to ensure we keep everyone up-to-date with our ongoing development.

The RI has read all the questionnaires and will be able to reflect on comments with the Management Committee. Both the PIC & RI feel that there are no significant improvements to be made at this time

We will continue to listen to families and professionals to move forward and improve on any areas they feel are required. We will always do our best to support our families and those we work with.

### **Service Evaluation**

All questionnaires have helped the PIC to compile this report. Overall, the comments were positive, which confirm that changes made over time as a result of our 'Quality of Care' questionnaires, continue to make the group successful.

Overall, the Playgroup is operating to support the needs of the community with childcare provision. The wrap around service with our local school is working well for all wrap around services.

We are supporting a few families with breakfast, whose children attend Reception and Year 1, and who have been unable to access the breakfast club at school due to high numbers. We are hoping that those in Year 1 will be able to join the breakfast club as they enter Year 2.

Separating groups during the pandemic has had an impact on our finances. This was due to employing a higher ratio of staff to work in separate areas and to adhere to the social distancing guidelines for breakfast club children in Year 1 and 2. The school breakfast closed in January and hasn't returned to-date. Many cancelled with us, as the service wasn't required, especially as older siblings couldn't start school until 9am. Parents felt that there was no point bringing younger siblings for 8am to return to school at 9am.

The 30 Hour Team have supported and funded the group to keep places open, as some children chose not to attend during January and February. Those who attended the school hub/hwb (as we were not able to cross settings) had their funding transferred to the schools, so financially it had an impact on the group.

Children's care and well-being is paramount to us here at Playgroup, so we have remained over staff ratio to support children's care, learning, and development. All children's needs are being met and many are working at or above their age/stage of development, especially those who are moving onto Reception in 2021.

All staff were given time in group to write up children's observations and to assess the way forward for planning meetings, which they have found helpful, rather than doing this at home as they used to.

Staff continue to create memory books for children in their own time. The photos are helpful to add to the assessment, however, they make memories to treasure for a lifetime.

#### **4. Leadership and Management**

The Management AGM was held in November and a new RI was sought to support the Playgroup. The Management Committee have supported the RI and PIC to move forward with supporting the Playgroup's success.

We adhere to the National Minimum Standards at all times and exceed them in our daily ratio's, allowing for continuity of care when covering staff sickness/absence/end of employment.

All staff are involved in the up-dating of Policies and Procedures. By sharing and reviewing the documents in the Autumn Term, we ensure that they reflect on our current practice. Policies and Procedures that are changed as a result of practice or legislation, are shared with all staff and up-dated on our web-site.

Early Years Wales, The Vale Early Years and CIW have supported us with up- to- date information throughout the pandemic and continue to support us with up-dates on all information relating to our practice and job roles. ACT Skills in Cardiff have supported some of our training this term, as 2 of our Committee Members work for their company. The latest member of our Voluntary Management Committee, has Level 5 CCLD and a knowledge of Childcare training, to support the PIC in their PDP, 1:1 supervision and Appraisal along with supporting decisions made for the group.

We have many volunteers in the Community helping the Playgroup to ensure it's success, who are not on the Management Committee. These volunteers are either parents or past parents who wish to see the Playgroup continue in our community for all.

One Volunteer has worked for many years with the PIC to keep the website in operation.

The PIC creates a group Development Plan each term and will share this with staff and the Management Committee. This is created by using the outcomes at staff meetings, for the Children's Care, Learning and Development along with the outcomes taken from Management meetings for the needs to develop and operate successfully.

From discussions at Management Meetings, which the PIC attends, information is shared and outcomes recorded in the evaluation which is shared between the group and management.

Staff meetings are regular and plentiful, especially due to up-dates on Covid-19 pandemic and changes for smooth operation and transition at group. All meetings are recorded.

1:1 supervision has been given to all staff each half term, to ensure their well-being throughout the pandemic.

6 staff appraisals have been completed to date.

The PIC has been at the end of the email to support our Families, Staff and Committee.

The PIC & Committee sought training for all staff during the pandemic

5 staff completed Paediatric first aid in the Autumn Term in our bubble, on site, after each session. Completed with F.A.S.T.

2 members completed food hygiene level 2, with 2 staff members currently due to complete. This was sought via the Vale and completed online.

3 members of staff completed the online ALN training and provided certification.

6 staff attended the Safeguarding training offered by the Management Committee.

The Vale training has just opened up limited placements for some training, offering 1 space to each group. Again, this is all due to Covid-19 and social distancing.

One staff has completed level 3 CCLD during the pandemic and another member has completed level 5 during the pandemic. Both staff members are awaiting certification. Well done both.

## **Evaluation**

Our aim for the group for management is continuity. Co-opting an RI from the community will support this and in-turn, support all future parent committees and the smooth operation of the group.

Qualifications are high at group with all staff up-to-date with their legal and regulatory training.

One member of staff is hoping to start CCLPD Level 4 from the Autumn Term.

We will continue to work above the National Minimum Standards to support the children's care, learning and development.

We will continue to hold regular supervision meetings with staff to support their well-being and ensure they have everything they need to support the children and their well-being.

We will keep training up-to-date and seek further training for the need of the group. We will continue to keep up to date with all current legislation and up-dates from Welsh Government to keep our children and all who work in the group as safe as reasonably possible.

We will continue to work with our Management and Volunteers in the Community to ensure we strengthen our partnerships and grow as a result of all the support that is shown.

This concludes the Quality-of-Care report for Wenvoe Playgroup CIO.

Completed by: Sandra Morgan (PIC)

6<sup>th</sup> July 2021

PIC: Person in Charge    RI – Registered Individual    CCLD - Children's Care Learning & Development